



2023 Bicycle & Pedestrian Small Scale Grant Application

RRFB – Main/School Street Intersection

TOWN OF MILTON, VERMONT 05468

Department of Public Works:

2023 VTrans Small Scale Bicycle and Pedestrian Grant Application

1. Project Title:
2. Applicant Name(s):
3. Project Contact Info:
 - a. Name:
 - b. Mailing Address:
 - c. Town:
 - d. Zip Code:
 - e. Email Address:
 - f. Phone Number:
4. Fiscal Information:
 - a. Accounting System Automated Manual Combination
 - b. Unique Entity Identifier #
 - c. Fiscal Year End Month
5. RPC(s)

RPC Notified about this application?
6. Project Description: Please give a brief description of the project (100 words or less.) Detailed information should be submitted as part of addressing the selection criteria. Be sure to include identifying streets or landmarks served by the proposed project.
7. **TOTAL SMALL-SCALE PROJECT CONSTRUCTION
AMOUNT APPLIED FOR (including 50% local share)**

**Note: Maximum of \$150,000 (\$75,000 state/
\$75,000 local)**

2023 VTrans Small Scale Bicycle/Pedestrian Grant Program – Criteria Template

Applicant Name: Town of Milton

Project Title: Purchase of a set of Rectangular Rapid Flashing Beacons

Application Checklist

Make sure everything is included and pages numbered.

(1) Project Application Form (separate PDF file)

All other materials noted below to be provided in the same order as below.

(2) Project Map(s)

(3) Project Evaluation Criteria Documentation (complete following questionnaire)

(4) Budget support information (e.g. detailed cost estimate)

(5) Project area photographs (minimum of two current photos)

(6) Notify your Regional Planning Commission

(7) Current letter of support from the municipal governing body acknowledging their willingness to provide the local match and future maintenance responsibility

(8) Documentation of contact with VTrans District office if project is on the state highway system

SMALL SCALE BIKE/PED PROJECTS

1. **Community Need—20 Points:** What walking and/or bicycling access or safety problem are you trying to solve? Describe the length and/or type of facility being proposed. What key destinations will be served by this project? Describe the project area and how the proposed project will improve conditions. If proposing an improvement to an existing pedestrian crossing, is the improvement one of the measures identified in the FHWA STEP initiative (https://safety.fhwa.dot.gov/ped_bike/step/resources/)?

If applying for a specific pedestrian crossing improvement, such as Rectangular Rapid Flashing Beacons, be sure to include information such as the posted speed, traffic volumes and other factors that support the need for these devices. See the VTrans Ped Crossing Guide for technical guidance - <https://tinyurl.com/ped-crossing-guide>.

We are proposing to purchase and install a crosswalk, truncated domes and a set of Rectangular Rapid Flashing Beacons at the Main Street/School Street Intersection. A traffic count was conducted in 2022 approximately 570' east from the intersection. The speed limit on Main Street is 30 mph. School Street is posted at 25 mph. The Herrick Avenue School is just a half a mile away from this intersection. Often students and families are required to cross the busy Main Street to get to school. There are two churches and a 21 unit senior housing facility located on the corner of Cherry & School Street. There have been multiple requests from the community for these safety features to be installed.

12-20 Points – Project completes a missing gap in a pedestrian or bicycling network and serves obvious bike/ped generators.

6-11 Points – Reconstruction of important facility in a local network.

0-5 Points – Unclear how proposed facility contributes to a network or solves a safety problem

Higher scores are given for quantifiable evidence of safety issues or documented deficiencies such as ADA compliance, demonstration of facility as high need via planning documents or connecting segments of an existing network, and increasing access to destinations and/or areas of denser land use.

2. **Project Budget—10 Points:** Describe how the project construction budget was developed. Provide detailed budget backup if available.

The proposed cost includes the purchasing of the set of the Rectangular Rapid Flashing Beacons and installation at the intersection. Installation will be completed in house utilizing town forces. A quote was obtained on February 24, 2023 for a set of 65 Watt RRFB for \$8,688.44. See estimate for town forces cost attached.

6-10 Points – Cost is consistent with bid history on similar projects and/or detailed backup information provided

0-5 Points – Cost is significantly less than similar projects or no detail provided

Higher scores are given for detailed project budgets that are realistic and have adequate backup.

- 3. Complexity—10 points:** Is the project straightforward and easy to implement? Is it within existing highway right of way? Do you anticipate the need for any environmental permits? Are there design challenges like structures or new subsurface drainage?

The project is very straightforward and will include the installation of the RRFB, truncated domes and a crosswalk. Town workforce has installed many of these in the past and are very well versed in their operation and maintenance requirements. Main Street has a Right of Way of 5 Rod row so the entire project will be within the Town's ROW.

6-10 Points – Project likely to be within existing town highway right of way. Little or no technical challenges

0-5 Points – Project is in VTrans Right of Way or needs additional rights. Historic resources impacted. Technical difficulties such as structures or drainage required.

Higher scores for fewer complexities and likelihood that project can be built within existing highway right of way.

- 4. Project coordination – 5 points:** To your knowledge, are there other state or local projects in the same area that might impact the project timeline and schedule for completion? Is the project on a state-maintained route?

No other projects are scheduled in the area. This is not located on a State road.

Higher score for no conflicting projects, lower score for several coordination needs.

5. **Project Commitment—10 Points:** Describe your plan for keeping this project moving forward. How does this project rank as a priority within the community?

Once we are awarded the grant we will immediately order the RRFB and schedule the work to be completed. We aim to complete installation this construction season using Town staff. There have been several members in the community requesting this be installed. We have a letter of support from the Public Safety Director and Milton Police Department, see attached.

6-10 Points – A specific plan for managing the project is outlined clearly with responsible party identified.

0-5 Points – Plan for managing the project is missing or not specific.

Higher scores for identification of a plan for managing the project and clear indication of priority. Lower score for vague or ill-defined management plan.

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

TOWN OF MILTON, VERMONT 05468

Department of Public Works:



Main Street RRFB

Legend

-  Parcel
-  Rectangular Rapid Flash Beacons


Rugg Ave

Sampler House Bed & Breakfast

Milton Auto Sales & Services

Cheeseman Insurance Group

Maplewood Ave

Rectangular Flashing Beacon 

Main St

Main St

Main St

School St

School St



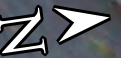
Main Street

looking West

School St

Google Earth

© 2023 Google



5.49 ft

Main Street

looking East



Google Earth

© 2023 Google



6.35 ft

2023 Bicycle & Pedestrian Small Scale Grant Application

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TOWN OF MILTON, VERMONT 05468

Department of Public Works:



The AADT for the most recent year available is typically the most applicable for general planning purposes. For D197, that would be the 2022 AADT which is 2,549.

Record 1 of 1 Goto Record 99 Loc 99

Location ID	D197 Edit ID	MPO ID	
Type	SPOT	HPMS ID	
On NHS		On HPMS	
LRS ID	S5808	LRS Loc Pt.	0.26
SF Group	2	Route Type	
AF Group	U5	Route	FAU5808
GF Group	2	Active	Yes
Class Dist Grp		Category	CC 6
Seas Class Grp	U5		
WIM Group			
QC Group	Default		
Funct'l Class	Major Collector	Milepost	
Located On	Main St		
Loc On Alias	TH2		

More Detail [▶](#)

[Edit](#) [Delete](#)

STATION DATA

[Add](#)

Directions: **2-WAY** [EB](#) [WB](#) [?](#)

AADT ?		Graph						
	Year	AADT	DHV-30	K %	D %	PA	BC	Src
<input checked="" type="checkbox"/>	2022	2,549 ³		12	53			Grown from 2021
<input checked="" type="checkbox"/>	2021	2,526 ²		12	53			Grown from 2020
<input checked="" type="checkbox"/>	2020	2,253 ³		12	53			Grown from 2019
<input checked="" type="checkbox"/>	2019	2,736 ³		12	53			Grown from 2018
<input checked="" type="checkbox"/>	2018	2,780 ³		12	53			Grown from 2017

The AADT is the annual average daily traffic volume. This value is calculated using the daily volumes from the counts you see below by applying a set of factors to account for seasonal variability and other parameters.

The AADT in the screenshot you sent below was the 2016 AADT. We have grown that AADT to 2022 to get an estimated 2022 volume for that road.

The 24hr Total highlighted below is the average volume for the duration of that count. It has not been adjusted to account for seasonal variability.

The highlighted pop-up is showing the most recent calculated AADT for the station and the most recent eastbound and westbound calculated AADTs.

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2023 Bike Pedestrian Grant Small Scale

	hours	rate avg	Total
Assembly RFB	6	\$35.75	\$214.50
Remove concrete slabs	2	\$35.75	\$71.50
Remove Granite curbing	3	\$35.75	\$107.25
Form Concrete slabs & curb	2	\$35.75	\$71.50
Install crosswalk signs	2	\$35.75	\$71.50
Install RRFB	4	\$35.75	\$143.00
Backhoe	2	\$37.76	\$75.52
Truck	2	\$16.81	\$33.62
Gas saw	1	\$15.00	\$15.00
		subtotal	\$803.39
	QTY	Rate	Total
RRFB set	1	\$8,688.00	\$8,688.00
Crosswalk Signs	2	\$145.00	\$290.00
Concrete yards	2.5	\$500.00	\$1,250.00
Truncated Domes	2	\$261.00	\$522.00
Square sign posts	2	\$115.00	\$230.00
Granit curb ft	4	\$100.00	\$400.00
Crosswalk Striping FT	25	\$30.00	\$750.00
		subtotal	\$12,130.00
		TOTAL	\$12,933.39

6516.33

\$6,466.70



SALES QUOTE

Traffic and Parking Control Co., Inc.
 5100 West Brown Deer Rd
 Brown Deer, WI 53223
 Phone No.:800-236-0112
 E-Mail: info@tapconet.com

SALES QUOTE DATE

2/24/2023

SALES QUOTE NUMBER

Q23003144

CUSTOMER NO.

C72192

Page: 1

BILL TO

Town of Milton
 43 Bombardier Road
 ARROWHEAD LAKE, VT 05468
 United States of America

SHIP TO

Town of Milton
 Lisa Schaeffler
 43 Bombardier Rd
 Milton, VT 05468-3205
 United States of America

SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
BEST RATE	Net 30 DAYS	Nicholas Ugliarolo	3/26/2023

Item/Description	U/M	Quantity	Unit Price	Total Price
600147 RRFB, Solar 65/50, Radio, SOP, DS, Amber, PB, H Pole X2	Each	1	6,033.00	6,033.00
373-05075 W11-2,30"x30"x.080 DG3 FYG,Pedestrian Crossing (Symbol) Fed Spec - Fluorescent Yellow-Green Sign	Each	4	92.21	368.84
373-01759 W16-7PL,24"x12"x.080 DG3 FYG,Down Diagonal Left Arrow (Fed Spec) Sign	Each	2	35.96	71.92
373-01759 W16-7PL,24"x12"x.080 DG3 FYG,Down Diagonal Left Arrow (Fed Spec) Sign	Each	2	35.96	71.92
107265 Sign Mounting Kit, Banded, Flared Leg, Standard For Mounting B2B Static Signs to a Large Pole	Each	4	34.50	138.00
373-13 Standard Aluminum Pole, 13' Schedule 40 6061-T6 4.5" O.D. T.O.E.	Each	2	234.00	468.00
203-00014 Base,Aluminum Square Pedestal, No Paint Door, SP-5444-PNC	Each	2	201.00	402.00
3177-00042 J-Bolt,1"x 42"+4" ATSM F1554 GR-105 92k 12" Thread Full Galvanized with Nut & Lock Washer	Each	8	41.40	331.20
030-00006	Each	8	3.57	28.56

All prices are listed in US Dollar (USD)
 For terms and conditions, please visit <https://tapconet.com/terms-conditions>



SALES QUOTE

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Rd
Brown Deer, WI 53223
Phone No.:800-236-0112
E-Mail: info@tapconet.com

SALES QUOTE DATE

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SALES QUOTE NUMBER

Q23003144

CUSTOMER NO.

C72192

Page: 2

BILL TO

Town of Milton
43 Bombardier Road
ARROWHEAD LAKE, VT 05468
United States of America

SHIP TO

Town of Milton
Lisa Schaeffler
43 Bombardier Rd
Milton, VT 05468-3205
United States of America

SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
BEST RATE	Net 30 DAYS	Nicholas Ugliarolo	3/26/2023

Item/Description	U/M	Quantity	Unit Price	Total Price
Washer Flat 1-1/16"ID x2.5OD"x.125" Galvanized For 1" A/B, for use w/item # 111644 (not incl)				
3200-0000 FREIGHT SALES		1	775.00	775.00

Furnish only quote. Installation is not included.
Solar powered equipment requires no shading
or obstructions
Thank you - Nicholas Ugliarolo at TAPCO
nicholas.ugliarolo@tapconet.com Cell: 862-777-2681

Subtotal:	8688.44
Invoice Discount:	0.00
Total Sales Tax:	0.00
Total:	8,688.44

All prices are listed in US Dollar (USD)
For terms and conditions, please visit <https://tapconet.com/terms-conditions>

Pedestrian Crossing Sign - 30 x 30"



Enlarge

Jumbo fluorescent signs can't be missed. In fact, they are **everywhere!**

- Clearly designate all pedestrian crosswalks.
- Visible from 1,500 feet at night with **diamond grade** reflective surface.
- Corrosion-resistant aluminum lasts for up to 12 years.
- Pre-drilled for fast, easy mounting.
- Hardware included.
- Use with [Sign Posts and Bases](#). Sold separately.

Meets MUTCD Standards

MODEL NO.	SIZE W x H	DESCRIPTION	THICKNESS	PRICE EACH			IN STOCK SHIPS TODAY
				1	3	5+	
H-6584	30 x 30"	Pedestrian Crossing	1/12"	\$145	\$140	\$135	1 <input type="button" value="ADD"/>

[+ Additional Info](#) [+ Shopping Lists](#) [Request a Catalog](#)

SAME DAY SHIPPING

HUGE SELECTION IN STOCK

SHIPS FROM 13 LOCATIONS

FREE SHIPPING ON ORDERS OVER \$100

\$261.09 USD

FREE SHIPPING

SKU ADV-CI-2424

Quantity
1

Add to cart

Free Shipping - Please call (800) 604-5537 for pricing on larger quantities than listed below.

Minimum Qty	Price
5+	\$261.09
10+	\$245.43
20+	\$230.70
30+	\$216.86

Share this:

Truncated Domes are a commonly used underfoot detectable warning surface to alert visually impaired pedestrians of their proximity to potentially hazardous walking transitions. When using a White Cane the person has both an audible and tactile sense of the obstacles around. Variable surface ADA tiles are commonly placed in and near:

- Sidewalk curb ramps
- Crosswalks
- Parking areas
- Top of stair landings
- Transit platform edge dropoffs
- Wheelchair ramps
- Escalator approaches

FREE SHIPPING ON ORDERS OVER \$100

\$261.09 USD

FREE SHIPPING

SKU ADV-CI-2424

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Add to cart

Free Shipping - Please call (800) 604-5537 for pricing on larger quantities than listed below.

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TOWN OF MILTON, VERMONT 05468

Department of Public Works:





**Town of Milton – Selectboard Meeting
43 Bombardier Road, Milton VT 05468
In Person and/or via Zoom – Community Room
Monday, April 3, 2023 at 6:00 p.m.**

MINUTES

Selectboard Members Present: Darren Adams, Chair; Michael Morgan, Vice Chair; Brenda Steady, Clerk; Leland Morgan, Member; Chris Taylor, Member

Selectboard Members Absent: None

Staff Members Present: Don Turner Jr., Town Manager; Brittany Tradup, Executive Assistant to the Town Manager; Michaela Foody, Public Safety Director (remote); Amber N. Baker, Finance Director; Cymone Bedford, Planning & Development Review Director; Jenna Tucker Eugair, Recreation Director; Ben Nappi, Assistant Recreation Director (remote); Amanda Pitts, Zoning Administrator; Lisa Schaeffler, Public Works Director; Tom Elwood, Water/Wastewater Superintendent

Others Present: Lisa Rees; John FitzGerald; Sotos Papaseraphim; William Pikul; Grant Rees; Elizabeth Conte; Martha Staskus, Norwich Solar; Kirt Mayland (remote); Diane Barrows (remote); Jessica Groeling (remote); Shannon Gunderson (remote); Ryan Abell (remote); Kary Towne (remote)

I. Call to Order

D. Adams called the meeting to order at 6:00 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

Deadline to apply for the Class 2 Paving Grant and the VTrans Structures Grant is April 15th, and Lisa Schaeffler would like to ask the board for approval to apply. D. Adams added it to the agenda to be discussed after the Award of the Paving Grant.

IV. Public Forum

Lisa Rees and Sotos Papaseraphim made public comments.

V. Consent Agenda

- **Approval of Selectboard Meeting Minutes of 03/20/2023**
- **Approval of Selectboard Special Meeting Minutes of 03/27/2023**
- **Approval of Supplemental Warrant: Quarterly Water and Sewer Bills**
- **Approval of Warrant #21**

Motion made by M. Morgan to approve the Consent Agenda, with a second by C. Taylor. Motion approved unanimously.

VI. Reappoint Tree Warden: Kris Dulmer

Don Turner, Jr., Town Manager

D. Turner stated that Kris Dulmer is due for reappointment. Dulmer is very knowledgeable and helpful on the topic of trees, and Turner recommended that he be reappointed.

Motion made by M. Morgan to reappoint Kris Dulmer until he is replaced, with a second by C. Taylor. Motion approved unanimously.

VII. Appoint John FitzGerald to Recreation Commission

Jenna Tucker Eugair, Recreation Director

There was discussion regarding the term length, and J. Tucker Eugair confirmed that a position on the Recreation Commission has a standard 3-year term.

Motion made by M. Morgan to appoint John FitzGerald to the Recreation Commission for a 3 year term, with a second by B. Steady. Motion approved unanimously.

VIII. Color Run Approval

Jenna Tucker Eugair, Recreation Director

J. Tucker Eugair stated that the application is the same as previous years, and that the event is scheduled for Sunday, May 7. Event organizer, Elizabeth Conte, responded to questions about the expected participation.

Motion made by M. Morgan to approve the application for an entertainment permit for the Milton PTA for the annual Color Run on Sunday, May 7, with a second by C. Taylor. Motion approved unanimously.

IX. Little League Opening Day Approval

Jenna Tucker Eugair, Recreation Director

J. Tucker Eugair stated that this is a reoccurring event with no major changes from applications of previous years. This event will be on Saturday, May 6, beginning at 9 a.m. until roughly 11 a.m. or noon.

Motion made by M. Morgan to approve the application for an entertainment permit for Milton Little League Opening Day on Saturday, May 6, 2023, with a second by C. Taylor. Motion approved unanimously.

X. Preferred Site Status Approval Vote for Norwich Solar Project

Cymone Bedford, Planning & Development Review Director

C. Bedford provided background on this item, stating that Representatives of Norwich Solar have reached out requesting that the property adjacent to the Town's wastewater treatment facility at 145 Lamoille Terrace in Milton, VT, be designated a "Preferred Site" for their 500 kW-AC solar electricity generation project. Bedford also stated that the Planning Commission has reviewed this request based on conformance with Milton's Comprehensive Plan and the 2022 adopted policy for determining preferred site status for solar projects of this kind. She discussed the criteria and results of the review, and she requested that the Selectboard supports the identification of the proposed site as a preferred site for net

metering. Martha Staskus of Norwich Solar provided additional background information on the project and responded to questions from the Selectboard.

Motion made by M. Morgan to approve the preferred site status for the Norwich Solar project at the wastewater facility on Lamoille Terrace, with a second by L. Morgan. Motion approved unanimously.

XI. Cost Estimate Approvals for Public Infrastructure

Lisa Schaeffler, Public Works Director; Amanda Pitts, Zoning Administrator

A. Pitts introduced this item by providing the background.

To: Milton Select Board

Date: April 3, 2023

From: Amanda Pitts, Zoning Administrator

CC: Lisa Schaeffler, Public Works Director, Thomas Elwood, Water & Wastewater Superintendent

Re: Public Infrastructure Cost Estimate Approval – Jimmo & Courtland

Sizzling Sausages, LLC c/o Jeff Jimmo, has DRB approval for the construction of a 69,500 sf building and site work that is connecting to municipal water and sewer. The project includes the public infrastructure for the water line extension, & hydrant on Gonyeau Rd, sewer line extension on Gonyeau Rd. At this time, we are requesting the approval of the cost estimate for construction, which will be the surety amount.

Location of Infrastructure/Project Name: Gonyeau Rd

Description of Infrastructure: Water, sewer, hydrant

Lisa Schaeffler and Tom Elwood have reviewed the cost estimates and recommended approval.

We respectfully request that the Selectboard approve the cost estimate in the amount of \$199,700.00.

Proposed Motion: Motion to approve the cost estimate for Jimmo project in the amount of \$199,700.00 for the public infrastructure (water line, sewer line, hydrant)

Jonny Roger Holdings, LLC (aka Courtland Construction) c/o Roth Perry, has DRB approval for the renovation of existing building, and outbuildings, and site work at 524 Route 7 South. The project includes the public infrastructure for the water line extension down Racine Rd. At this time, we are requesting the approval of the cost estimate for construction, which will be the surety amount.

Location of Infrastructure/Project Name: Racine Rd

Description of Infrastructure: Water line

Lisa Schaeffler and Tom Elwood have reviewed the cost estimates and recommended approval.

We respectfully request that the Selectboard approve the cost estimate in the amount of \$32,830.00.

Proposed Motion: Motion to approve the cost estimate for Courtland project in the amount of \$32,830 for the public infrastructure (water line)

Motion made by M. Morgan to approve the cost estimate for Jimmo project in the amount of \$199,700.00 for the public infrastructure (water line, sewer line, hydrant) and also to approve the

cost estimate for Courtland project in the amount of \$32,830.00 for the public infrastructure (water line), with a second by C. Taylor. Motion approved unanimously.

XII. Water/Wastewater Budget Proposal

*Amber N. Baker, Finance Director; Tom Elwood, Water/Wastewater Superintendent;
Lisa Schaeffler, Public Works Director*

A. Baker, T. Elwood and L. Schaeffler presented the proposed water and wastewater budgets and responded to questions from the Selectboard. One of the questions required additional research to answer, so further discussion and approval of the budget was postponed to the next meeting.

XIII. Award Paving Contract

Lisa Schaeffler, Public Works Director

L. Schaeffler introduced this item as presented in the following memo.

To: Milton Select Board Date: April 3, 2023 From: Lisa M. Schaeffler, Director of Public Works CC: Don Turner, Town Manager Re: 2023 Road Resurfacing Project – Contract Award to Pike Industries

Plans and specifications for the resurfacing of of Haydenberry Drive, Ellison Street, Lamoille Terrace, Arrowhead Avenue, Brandy Lane, Whisper Lane, Ducks Court, Winter Lane, Andrea Lane, Westford Road, and Mears Road were completed by Stantec. The project went out to bid on February 17, 2023 with bids due on March 15, 2023. The following four bids were received for the project:

Engineer's Estimate \$845,436.50

Pike Industries \$845,436.50

S.D. Ireland \$1,168,607.00

Pike Industries, Inc. was the low bidder at a combined cost of \$845,436.50. DPW has reviewed the bids, and Stantec has completed a bid analysis for the project. DPW and Stantec recommend awarding the contract to Pike Industries, Inc. Attached is a copy of the recommendation to award letter and a resolution. Funding for this project is provided through the paving budget line item.

DPW respectfully requests the Select Board to authorize the Town Manager, or his designee, to execute the contract documents necessary to award the contract to Pike Industries, Inc., in the amount of \$845,436.50.

L. Schaeffler also presented the following resolution.

Resolution – 2023 Roadway Resurfacing Projects: Recommendation of Award

WHEREAS, the Administrative Code Purchasing Policy duly adopted by the Selectboard of the Town of Milton and amended October 5, 2020, requires competitive bidding and Selectboard approval for purchases over \$10,000 by the Town; and,

WHEREAS, The 2023 Roadway Resurfacing Project was put out to bid February 17, 2023, with bids due on March 15, 2023; and,

WHEREAS, the Town received the following bids for the resurfacing of Haydenberry Drive, Ellison Street, Lamoille Terrace, Arrowhead Avenue, Brandy Lane, Whisper Lane, Ducks Court, Winter

Lane, Andrea Lane, Westford Road, and Mears Road, with the Engineers Estimate, including contingencies being \$898,075.00,

1. Pike Industries, Inc.: \$845,436.50
2. SD Ireland: \$1,168,607.00

WHEREAS, after DPW review and a bid analysis performed by our engineering consultant, Stantec, DPW Staff recommends the contract be awarded to Pike Industries, Inc., in the amount not to exceed \$845,436.50; and,

NOW, THEREFORE BE IT RESOLVED, by the Selectboard of the Town of Milton, that the Town Manager, or his designee, is authorized to execute the necessary documents to award the 2023 Roadway Resurfacing Project to Pike Industries, Inc., for a not to exceed amount of \$845,436.50 related to the award of this contract.

There was some discussion about the process.

Motion made by B. Steady to authorize the Town Manager, or his designee, to execute the necessary documents to award the 2023 Roadway Resurfacing Project to Pike Industries, Inc., for an amount not to exceed \$845,436.50 related to the award of this contract, with a second by M. Morgan. Motion passed. C. Taylor abstained.

XIV. Approval to Apply for Class 2 Paving Grant

Lisa Schaeffler, Public Works Director

L. Schaeffler explained that the Town would like to apply for a Class 2 Paving Grant for the section of East Road, from Duffy Road to the Town line (2.17 miles).

Motion made by M. Morgan to authorize the Town Manager, or his designee, to apply for the Class 2 Paving Grant as presented, with a second by C. Taylor. Motion approved unanimously.

There was further discussion regarding Route 7 paving.

XV. Approval to Apply for VTrans Structures Grant

Lisa Schaeffler, Public Works Director

L. Schaeffler explained that the Town would like to apply for the VTrans Structures Grant for some work that is needing to be done on School Street. Some drainage work is needed, there is a dip in the sewer main, and there are several other utilities there. We would like to apply for funding for the design this year, and next year, apply for the structure part.

Motion made by C. Taylor to authorize the Town Manager, or his designee, to apply for the Vtrans Structures Grant for the designing of the School Street drainage project, with a second by M. Morgan. Motion approved unanimously.

XVI. Approval to Apply for 2023 Bicycle and Pedestrian Grant

Lisa Schaeffler, Public Works Director

L. Schaeffler introduced this item as presented in the following memo.

To: Milton Select Board
Date: April 3, 2023
From: Lisa M. Schaeffler, Director of Public Works

CC: Don Turner, Town Manager Matt Grasso, Director of Operations for the Milton Town School District
Re: 2023 Bicycle & Pedestrian Small Scale Grant Application

The Town of Milton would like to purchase two sets of rectangular rapid flashing beacons. One set will go in front of the Herrick Avenue School at the cross walk as shown on the location plan. The second set will go on Main Street at the intersection of Main and School Street.

The Bike & Ped grant offers a 50-50 match. The price of a set of units is \$8,688.44. The grant will pay for half, if awarded making the Towns match \$4,344.22 for each set; a total of \$8,688.44 for 2 sets. The school has agreed to pay for half of the set for Herrick Avenue, \$2,172.11. That would leave the Public Works Department paying for the remaining amount of the match, which is \$6,516.33.

We proposed to pay for this out of the Road Restoration/Sidewalk Maintenance Reserve Fund. The balance in that fund is \$8,811.02. The remaining balance of this fund will be utilized to also repair six 5'x5' concrete sidewalk section in the area of Main Street as well as repairing/replacing the two sections of truncated domes that were damaged on Herrick Avenue by the plow this winter, which requires removal of the 5'x5' sidewalk section, pouring the concrete and forming the domes in the concrete. We will utilize the same funds to complete both projects.

Motion made by M. Morgan to approve the application for 2023 Bicycle and Pedestrian Grant, with a second by B. Steady. Motion approved unanimously.

XVII. Update from Town Manager and Board Members

Don Turner, Jr., Town Manager

D. Turner provided the following updates:

- With regard to the Catamount Industrial Park water system: Inter-connects have been shut off, and the Town will continue to gather information on the properties.
- The Town has started advertising the full-time supervising maintenance technician for building and grounds today. Three applicants have already expressed interest in the position.
- Jason Scott gave notice that he will be leaving to go to Essex on April 28, 2023. The Town will be advertising the two vacant positions in Water/Wastewater as soon as possible.
- The Town is still waiting for prime agriculture soil release and sign-off from Historical Preservation for new public works facility.
- The Town will be receiving federal funding from the CCRPC for a transit-oriented development plan in the amount of \$100,000.
- Grange renovations are going well. Turner will provide a financial update at the next meeting.
- The second annual Inclusion Festival will be May 6, 2021, 11 a.m. - 6 p.m. Vermont Federal Credit Union is sponsoring it again.
- The Town had a meeting with Circus Smirkus the other day.
- Mears Road is closed tomorrow and Wednesday

XVIII. Executive Session – Real Estate

Motion made by B. Steady to find that premature knowledge about Real Estate would cause the Town or person to suffer a substantial disadvantage. Second by C. Taylor at 8:01 p.m. Motion approved unanimously.

Motion made by B. Steady to move enter into executive session at 8:02 p.m. to discuss Real Estate under the provisions of 1 VSA 313 (a)(2) of the Vermont Statutes; to include the following;

Selectboard members: D. Adams, M. Morgan, C. Taylor, Leland Morgan and B. Steady; Town Manager, Don Turner, Jr.. Second by M. Morgan. Motion approved unanimously.

Motion made by M. Morgan to close executive session at 8:22 p.m., with a second by D. Adams. Motion approved unanimously.

XIX. Action as a Result of Executive Session

Motion made by B. Steady to authorize the Town Manager to enter into a Memorandum of Understanding with Sterling Land Company, LLC regarding the development of a portion of lot #3 of the Brault Subdivision, with a second by C. Taylor. Motion approved unanimously.

Motion made by B. Steady to direct the Town Manager to work with the Town Attorney and others as necessary to pursue all legal means available to acquire the property located at 214-218 Route 7 South, or so much thereof as is necessary to construct and safely maintain the Southern Leg of the Hourglass Project, with a second by C. Taylor. Motion approved unanimously.

XX. Adjournment

Motion made by L. Morgan to adjourn the meeting at 8:28 p.m., with a second by M. Morgan. Motion approved unanimously.
Meeting adjourned by D. Adams.

All documents pertaining to this meeting may be viewed using the following link:
<https://miltonvt.box.com/s/xxc5rhx8bpmhrsav5bu3jt5zv2cwk8hd>

A video recording of this meeting can be found at the following location:
<https://miltonvt.box.com/s/bom5ff4pyiau9usishr15qm2lfk2g6r2>


Respectfully Submitted,

Brittany Tradup

APPROVED MINUTES:

 Date: 17 Apr 23

Brenda Steady, Clerk


Filed with the Milton Town Clerk's Office on this 18th day of April, 2023.

ATTEST: Kristi Beers, Milton Town Clerk

2023 Bicycle & Pedestrian Small Scale Grant Application

RRFB – Main/School Street Intersection

TOWN OF MILTON, VERMONT 05468

Department of Public Works:





Milton Police Department
37 Bombardier Road
Milton, VT 05468
(802) 893-6171 Voice
(802) 893-6032 Fax

MEMORANDUM

TO: Grant Coordinator
FROM: Chief Stephen Laroche
DATE: 5/16/2023
SUBJECT: Support of Rectangular Rapid Flashing Beacon (RRFB grant)

The purpose of this memorandum is to support the Town of Milton in its application for grant funding for the RRFB grant (Rectangular Rapid Flashing Beacon) to be placed on Main Street at the intersection of School Street.

Currently, it is difficult for pedestrians to cross safely on Main Street due to traffic volume and speeds of vehicles in this area. We have seen the benefits of this system with increased in motorist compliance when it comes to yielding to pedestrians at crosswalks and other crossings.

With the installation of an RRFB in this location, it will undoubtedly make this area safer for pedestrians to cross.

A handwritten signature in blue ink, appearing to read "Stephen Laroche", written over a horizontal line.

Stephen Laroche
Chief of Police



TOWN OF MILTON, VERMONT 05468-3205

Public Safety Department • 43 Bombardier Road • 802-891-8025 • www.MiltonVT.gov

May 16, 2023

To whom it may concern,

I am writing this letter in support of installing Rapid Flashing Beacons at the crosswalk located at the intersection of Main Street and School Street in Milton. This intersection is highly utilized by vehicles and pedestrians making trips to and from the Middle and Elementary Schools a few blocks over on Herrick Avenue, as well as the residents of this highly populated neighborhood who use this intersection to commute to work.

The only sidewalk on School Street is along the east side of the road. All pedestrians walking east on Main Street must cross the intersection of School Street at Main Street in order to get to the sidewalk on School Street, and vice versa for trips from School Street to go west on Main Street. While there is a stop sign at the end of School Street, there is not one on Main Street at this intersection. Motorists who are turning from Main Street onto School Street frequently do not yield to pedestrians who are making to enter the crosswalk. There are many motorists on School Street who pull past the stop line and onto the crosswalk before stopping at the intersection and looking for cross-traffic and pedestrians.

It is very important that students have a safe and efficient mode of transportation to school, whether they take a bus, walk, or are dropped off by a personal vehicle. We have the infrastructure in the form of crosswalks, roads, and sidewalks, but an added safety measure of Rapid Flashing Beacons will help keep motorists aware and protect our students at this busy intersection.

Respectfully,

Michaela Foody
Public Safety Director

May 26, 2023

Peter Pochop
VT Agency of Transportation
219 North Main Street
Barre, VT 05641

Dear Peter:

This letter is in support of the Town of Milton's application to the VTrans 2023 small-scale Bicycle and Pedestrian Grant Program to install a crosswalk, truncated domes and a set of Rectangular Rapid Flashing Beacons at the Main Street/School Street Intersection. This is a common route to the nearby school and this safety improvement will serve the neighborhood as a whole, providing a safe crossing at a key intersection.

This project is supported by several sections of the CCRPC's ECOS Plan. One of the four broad goals established at the beginning of the document states:

"Make public and private investments in the built environment to minimize environmental impact, maximize financial efficiency, optimize social equity and benefits, and improve public health." ECOS Plan page 8

In the transportation discussion of key issues there's this finding:

"More robust investment in transportation options – transit, walking/biking, carsharing and ridesharing – could reduce congestion, vehicle miles traveled, use of single occupancy vehicles, social exclusion, and could improve public health, and enhance the economic well-being of our residents, businesses and visitors." ECOS Plan page 63

Under future transportation investments, one of the identified focal areas is to:

"Expand walking and biking infrastructure to support active transportation and to provide interconnection with the region's transit system." ECOS Plan page 93

The Public Health section also includes this as a priority strategy:

"Obesity -- Create policies and environmental supports that increase access to active transportation, active recreation, and healthy foods." ECOS Plan Page 103

The financial section of the transportation element of ECOS also notes a recommended shift in new transportation funding away from roadway investments and more into transportation alternatives like walking and cycling projects (see ECOS Plan page 180).

The Plan section on implementing transportation corridor improvements identifies this priority:

"Expanding the bicycle and pedestrian networks with on- and off-road facilities and more


sidewalks.” ECOS Plan page 181

This project is also supported by the following goals from our 2017 Active Transportation Plan:

- *“Provide accessible, safe, efficient, interconnected, secure, equitable and sustainable mobility choices for our region’s businesses, residents and visitors.”*
- *“Encourage walking and biking in local communities through work with towns, schools, businesses and community walk-bike groups.”*
- *“Expand walking and biking infrastructure to provide interconnection with the region’s transit system.”*

Thank you for your consideration of this project.

Sincerely,

A handwritten signature in blue ink that reads "Bryan Davis". The signature is written in a cursive, flowing style.

Bryan Davis
Senior Transportation Planner